

FORM 1 – FASCIA

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: manuel@expo-centre.ae or lilian@expo-centre.ae

Shell stands come complete with one standard name board.

Please use this form to specify the EXACT wording for your name board.

Standard name board: 20 capital letters maximum (including space)

- ▶ The following is the correct name to appear on the fascia board of our stand.
- ▶ Please PRINT or TYPE in CAPITAL LETTERS

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PLEASE PRINT

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

Note:

Only company names with a maximum of 20 characters are included in the shell scheme price and **no logos are included**. Reproduction of logo is at the Exhibitor's expense. If you wish to have your logo on the fascia, please send a clear sample along with the draft amounting to USD100 per fascia logo reproduced.

FORM 2 – STAND BUILDING CONTRACTOR

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: cristina@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

This form must be submitted only if you are using the services of a Non-Official Building Contractor.

THIS SERVES TO CONFIRM THAT OUR STAND BUILDING CONTRACTOR IS

Name of the Contractor:
Address:
Telephone: Fax:
Contact Person: Date:

Kindly supply Contractor's Badges for their personnel stated below, subject to them signing an undertaking to observe all Expo Centre Sharjah Exhibition Halls Rules and Regulations and also to them depositing a REFUNDABLE PERFORMANCE BOND to the Organizer.

- | | |
|---------|----------|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Note:

- Please submit fully dimensioned technical drawings in triplicate for approval by the Technical Manager
- A Refundable Performance Bond of Dhs100/=per square meter or a maximum of Dhs10,000/= must be paid to the Official Stand Building Contractor by Non-Official Contractor. This is to ensure completion of work and complete removal of debris and to cover damages by the Non-Official Contractor to the Hall, Exhibits and stands and also any unpaid electrical orders.
- All electrical connections must be carried out by the Official Contractor only. You may request your electrical requirement in FORM NO. 4

FORM 3 – FURNITURE RENTAL

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: charito@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

PLEASE NOTE:

- Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollar Bank Draft, net of Bank charges, or by Telex transfer to our Account.

STANDARD CHARTERED BANK
P.O.Box: 5, Sharjah, UAE
Account No. 01-5562287-01
Swift Code: SCBLAEADXXX

- Quotations can be provided separately for items not listed hereunder.
- Rental rates quoted hereunder are for the entire duration of the Exhibition.

Sl. No.	ITEM	Description		Unit Price in US\$	QTY	Total Price in US\$
		Color/Kind/Size	Dimension in mm.			
1	CHAIRS					
1.1	♦ High Chair	Bar Stool	Single - 750 ht.	25		
1.2	♦ Sofa Seats	Fabric	Single	40		
1.3	♦ Stackable Chair	Chrome with Leatherette	Single	5		
1.4	♦ Banquet Chair	Upholstered Upright Chair	Single	27		
1.5	♦ Arm Chair	Chrome with Leather	Single	25		
1.6	♦ Folding Chair	Chrome with Leatherette	Single	15		

2	TABLES					
2.1	♦ Coffee Table - Small	Box type w/ glass	450x450x400	25		
2.2	♦ Coffee Table - Big	Box type w/ glass	1000x500x400	30		
2.3	♦ Rectangular Table	White	1220x600x790	35		
2.4	♦ Round Table	Black & Chrome Finished	800mm Diameter	35		

2.5	◆	Square Table A	White - Wood	1000x1000x770	40		
2.6	◆	Square Table B	White - Metal & Wood Laminate	750x750x770	20		
2.7	◆	Square Table C	White -Wood & Aluminum	700x700x750	20		

3	DISPLAY UNITS						
3.1	◆	OCTANORM Cube - Small	White	500x500x300	20		
3.2	◆	OCTANORM Cube - Medium	White	500x500x500	22		
3.3	◆	OCTANORM Cube - Large	White	500x500x1000	30		
3.4	◆	Free Standing Literature Rack	Clear Acrylic/Aluminum	300x1500	35		
3.5	◆	Grill Rack	White/Red w/ 3 hooks	1000x2100	45		
3.6	◆	Grill Panel A	White/Wall mounted	900x900	30		
3.7	◆	Grill Panel B	White/Wall mounted	900x1800	40		
3.8	◆	OCTANORM Information Counter	Small	1000x500x1000	75		
3.9	◆	OCTANORM Information Counter	Medium	2000x500x1000	125		
3.10	◆	Lockable Cupboard	Small	1000x500x820	40		
3.11	◆	Lockable Cupboard	Medium	1000x500x1000	40		
3.12	◆	Mannequin (Male/Female)		Half-body	95		
3.13	◆	Mannequin (Male/Female)		Full-body	160		
3.14	◆	Pegboard with 20 Hooks	White, Freestanding	800x2100	30		
3.15	◆	Pegboard with 20 Hooks	White, Hanging	900x2400	40		
3.16	◆	OCTANORM Counter Showcase	White color, Without light	1000X500X1000	185		
3.17	◆	OCTANORM Counter Showcase	White color, w/ fluorescent light	1000X500X1000	210		
3.18	◆	Velvet Showcase	without light	1000x600x1000	150		
3.19	◆	Tall Showcase A	with 2/pcs. 63R- 60W lamp	800x500x2000	225		
3.20	◆	Tall Showcase B	with 1/pc. HQIT lamp	800x500x2000	270		
3.21	◆	NEWLINE Hexa-case Showcase	with light	800x500x2000	235		
3.22	◆	OCTANORM Tall Showcase	with HQIT light	1000x500x2000	270		
3.23	◆	Textile Rack	Adjustable Chrome	1000 x 2100	30		
3.24	◆	Flat Shelf	White	1000x300x18	10		
3.25	◆	Sloped Shelf	White	1000x300x18	14		

4	COMPONENTS AND ACCESSORIES						
4.1	◆	Carpet	Roll	Rate per sqm.	10		
4.2	◆	Ceiling Grid	Aluminum	Rate per sqm.	36		
4.3	◆	Folding Door	Single, white	950x2100	45		

4.4	◆	Door Panel	Single, white	1000 x 2000	80		
4.5	◆	Hooks	For Hanging		1		
4.6	◆	Mirror	Hanging type	800x950	41		
4.7	◆	OCTANORM Panel A	Extra display/ full partition	963x2413	42		
4.8	◆	OCTANORM Panel B	Extra display/ half partition	468x2413 or 963x1206	30		
4.9	◆	Safe	Small	670x460x470	175		
4.10	◆	Safe	Medium	920x590x540	225		
4.11	◆	Safe	Large	1270x590x540	415		
4.12	◆	Safe	X-Large		630		
4.13	◆	TV & VCR Stand	White OCTANORM	500 x 500 x 1200	24		
4.14	◆	Waste Basket	Small		1		

5	ELECTRICAL APPLIANCES						
5.1	◆	Coffee Percolator			30		
5.2	◆	Display Chiller	Upright w/ glass door	375 ltr. Capacity	480		
5.3	◆	Electric Kettle	Small		16		
5.4	◆	Freezer	Chest Type w/ glass	400 ltr. Capacity	480		
5.5	◆	Display Freezer	Counter Type w/ glass	400 ltr. Capacity	810		
5.6	◆	Refrigerator	Small	5 cu.ft.	45		
5.7	◆	Water Dispenser	Hot & Cold	includes 1- 5gal. Water	130		

7	WATER SUPPLY & DRAINAGE						
7.1	◆	Sink w/ Water Basin		Includes connection & consumption	400		
7.2	◆	Compressed air	7 bar - 75 psi; Inlet- 6mm Ø	Incl. consumption; Exhibitor to use own nozzle	250		
7.3	◆	Compressed air	9 bar-75-130 psi;Inlet-6mmØ	Incl. consumption; Exhibitor to use own nozzle	750		
7.4	◆	Water Inlet & Outlet- pipe inclusive of up to 20 meter length	Inlet-12mm Ø.;Outlet-25mm Ø	with or without drain	400		

8	TELECOMMUNICATION EQUIPMENT						
8.1	◆	Telephone/Voice	Fair duration	Credit card deposit slip required.	50		
8.2	◆	Telephone/Fax	Fair duration	Credit card deposit slip required.	150		
8.3	◆	Data Connection for credit card facilities	Fair duration	Credit card deposit slip required.	150		

8.4	♦	Wireless internet connection for PC or Laptop (Internet access included)	Per day rate	Credit card deposit slip required.	30		
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9	AUDIO/VISUAL EQUIPMENT						
9.1	♦	PC unit	Fair duration	with MS Office XP	100		
9.2	♦	LCD Monitor 17"	Fair duration	to use w/ PC or Laptop	100		
9.3	♦	Television 21"	Fair duration	Coloured	70		
9.4	♦	LCD Screen 32"	Fair duration	to use w/ PC or DVD	650		
9.5	♦	Plasma Screen 42"	Fair duration	with or w/o stand & DVD	750		
9.6	♦	DVD / VCD Player	Fair duration	Multi-System	70		
9.7	♦	Video VHS Player	Fair duration	Multi-System	70		
9.8	♦	LCD Projector	Daily basis		200		
9.9	♦	Projector Screen	Daily basis		105		
9.10	♦	Printer – Laser jet	Fair duration	Excl. additional toner	170		
9.11	♦	Printer - Color Inkjet	Fair duration	Excl. additional toner	250		

10	MEETING ROOMS						
10.1	♦	50 Persons	Inclusive of seating arrangement	Full day (10AM-5PM)	1,920		

	CONFERENCE HALL						
10.2	♦	100 Persons	Inclusive of seating arrangement	Full day (10AM-5PM)	3,500		

11	MISCELLANEOUS						
11.1	♦	Extra Vinyl Sticker name (Arabic & English)		maximum 6 cm height per linear meter	25		
11.2	♦	Extra Vinyl Sticker name (Arabic & English)		maximum 25 cm height per linear meter	60		
11.3	♦	Company Logo- Digitally printed on vinyl	Send EPS or PDF ready to print graphic files (can be provided only if file is given 2 weeks before move- in)	maximum 20 cm height	30		
11.4	♦	Secretarial Service		Per A4 sheet	5		
11.5	♦	Sales Staff/Interpreters	Specify preferred language	Cost to be given upon request.			
11.6	♦	Release of Press Ads or Printing of Business Cards		Cost to be given upon request.			
		T O T A L					

FORM 4 – ELECTRICAL REQUIREMENT

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
 P.O. Box: 3222
 Sharjah, UAE
 Tel: 00971-6-5770000 Fax: 00971-6-5770111
 Email: charito@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
 Address: City: Country:
 Contact Name: Position:
 Telephone: Fax:
 E-mail: Website:
 Stand Number: Signature:

Note:

- Shell Scheme stands are provided with one 13Amp socket and 3 spotlights for every 9sq.m. Any other requirement will be charged extra.
- Space only stands are not provided with main supply. Please indicate quality of electrical fittings and mains required.
- Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollar Bank Draft, net of Bank charges, or by Telex transfer to our Account.

STANDARD CHARTERED BANK
P.O.BOX: 5, SHARJAH, UAE
ACCOUNT NO. 01-5562287-01
SWIFT CODE: SCBLAEDXXX

- Late orders will be subject to availability + 20% surcharge
 - Exhibitors will be held responsible for any loss of damages
 - All electrical connections will be standard three phase for the machinery. In order to distribute the electrical load, orders should be clear, correct and should reach the Organizer’s Office well in advance.
- Rates quoted are for the entire duration of the Exhibition.

6	LIGHTING/ELECTRICAL CONNECTION						
6.1	♦	Extension Wire		3-5 mtrs. length	12		
6.2	♦	Halogen Light A	Yellow light	150W	35		
6.3	♦	Halogen Light B	Yellow light; w/ or w/o stand	500W	55		
6.4	♦	HQIT Metal Halide lamp	White light	150W	70		
6.5	♦	Long Arm Spotlight	Daylight ; Chrome finish	100W	35		
6.6	♦	Spotlights	Daylight; Clip Type	100W	19		

6.7	◆	Lights on Tracks - for Standard 100W Spotlight or Halogen 100W Spotlight	Extra Track / White	130cm length	19		
	◆		Extra Track / White	230cm length	25		
	◆		Extra Standard 100W Spotlight	100W - for track-light	22		
	◆		Extra Halogen 100W Spot-Light	50W - for track-light	42		
6.8	◆	Normal Extra Connection	For Standard lights	Up to 300W	22		
6.9	◆	Special Extra Connection	For Metal Halides (HQIT)	70 to 150W	36		
6.10	◆	Power Supply Up to 10 Amps - 3 Phase			330		
6.11	◆	Power Supply 15 to 30 Amps - 3 Phase			336		
6.12	◆	Power Supply 30 to 40 Amps - 3 Phase			780		
6.13	◆	Power Supply 40 to 50 Amps - 3 Phase			1,440		
6.14	◆	Power Supply 50 to 63 Amps - 3 Phase			1,500		
6.15	◆	Power Supply 63 to 100 Amps - 3 Phase			2,160		
6.16	◆	Power Supply 100 to 125Amps -3Phase			2,520		
6.17	◆	Power Supply Up to 10 Amps -Single Phase			108		
6.18	◆	Power Supply 15 to 30 Amps -Single Phase			150		
6.19	◆	Power Supply 30 to 40 Amps -Single Phase			240		
6.20	◆	Distribution Board (DB)	Single Phase w/ ELCB		150		
6.21	◆	Distribution Board (DB)	3 Phase		300		
6.22	◆	Male & Female Connectors	Single Phase - 3 pins		100		
6.23	◆	Male & Female Connectors	3 Phase - 5 pins		120		
6.24	◆	ELCB	Single Phase - 2 pole w/ box		100		
6.24	◆	ELCB	3 Phase - 4 pole w/ box		120		
6.25	◆	Isolator	3 Phase-60Amps		100		
6.26	◆	Multi-Pin Adaptor			2		
		TOTAL					

FORM 5 – WATER SUPPLY AND DRAINAGE

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: charito@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

Note:

The internal diameter of the pipe is ½” and that of the drainage is 1 ½ ”. Exhibitors who may require special plumbing facilities should state details in the space provided below. A separate quotation will be sent for any additional charges depending on the location of the stand. Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollar Bank Draft, net of Bank charges, or by Telex transfer to our Account.

**STANDARD CHARTERED BANK
P.O.BOX: 5, SHARJAH, UAE
ACCOUNT NO. 01-5562287-01
SWIFT CODE: SCBLAEADXXX**

Quotation can be provided for items not listed hereunder by the Official Stand Building Contractor.

ITEMS	RATE (US\$ PER UNIT)	QUANTITY	AMOUNT (US\$)
Water inlet and outlet pipe inclusive of up to 20 meter length piping	US\$400		
Additional per meter run of pipe if length is greater than 20 meters	US\$20		

TOTAL

Special Requirements:

FORM 6 – COMPRESSED AIR

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: charito@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

Note:

Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollar Bank Draft, net of Bank charges, or by Telex transfer to our Account.

STANDARD CHARTERED BANK
P.O.BOX: 5, SHARJAH, UAE
ACCOUNT NO. 01-5562287-01
SWIFT CODE: SCBLAEDXXX

- Quotation can be provided for items not listed hereunder by the Official Stand Building Contractor.
- Rates quoted hereunder are for the entire duration of the Exhibition
- Air Compressor are not allowed inside the Exhibition Halls and will be placed outside.

MOTOR SIZE	PRESSURE		FREE AIR		COST US\$	QTY	TOTAL
	PSI	BAR	DELIVERY L/M	FCM			
1HP	100	7	80	3.11	210		
2HP	100	7	180	6.36	250		
3HP	100	7	300	10.50	330		
HOSE/METRE							

TOTAL

Reminder:

- Supply is not totally "clean" and Exhibitors must provide their own filters. If 100% clean, dry air is needed. For your information, the percentage of humidity and oil contents are approximately 4% and 10pppm, respectively.
- The above quote is for one piston compressor, without dryer. It is the responsibility of the Exhibitor to drain off the water daily.
- If the standard supply is not suitable for your purpose, please contact us for separate quotation.
- The Official Stand Building Contractor will make the connection to the Exhibits, but this will be with the Exhibitor's connectors, under the Exhibitors' supervision and at the Exhibitors' risk.
- Prices quoted above are for one connection only. If more than one connection is required, additional amount per connection will be charged as per the above price table.
- Location for heavy Compressed Air Supply is limited and will lie within the perimeter of the Hall
- Rates quoted do not include Electrical Supply and must be ordered by using order Form 4.

FORM 7 – TELECOMMUNICATION EQUIPMENT

(for ETISALAT special offer, please contact the CUSTOMER SERVICE)

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah

P.O. Box: 3222

Sharjah, UAE

Tel: 00971-6-5770000 Fax: 00971-6-5770111

Email: charito@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....

Address: City: Country:

Contact Name: Position:

Telephone: Fax:

E-mail: Website:

Stand Number: Signature:

TELECOMMUNICATION EQUIPMENT		CONDITIONS	RATE	QTY	COST
♦ Telephone/Voice	Fair duration	Credit card deposit slip required.			
♦ Telephone/Fax	Fair duration	Credit card deposit slip required.			
♦ Data Connection for credit card facilities	Fair duration	Credit card deposit slip required.			
♦ Wireless internet connection for PC or Laptop (Internet access included)	Daily basis	Credit card deposit slip required (Per day rate).			
TOTAL					

Note:

- Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollar Bank Draft, net of Bank charges, or by Telex transfer to our Account.

STANDARD CHARTERED BANK
P.O.BOX: 5, SHARJAH, UAE
ACCOUNT NO. 01-5562287-01
SWIFT CODE: SCBLAEADXXX

- Orders received after **1 May 2012** will be subject to 20% surcharge and may not be processed
- Each telephone can be code-locked to prevent unauthorized use
- Charges are payable 100% in advance at least 15 days prior to the Exhibition and cover where appropriate installation, connection, line rental, equipment rental and internal cabling fee. (A statement, including a printout of line usage and refund, if any, will be made following the Exhibition).
- All line and equipment usage during the period of hire is the responsibility of the person/company applying for this form.
- Once handed over, the equipment becomes the responsibility of the hirer.
- Please provide sketch showing the required position of the equipment. Remember a fax machine requires power point
- Remember to tell your Official Stand Contractor that you have ordered telecommunication equipment
- Please do not forget to hand over the equipment to the Organizer's Office on site at the close of the Exhibition on the last day.
- Keep a copy of the completed form for your record.

FORM 8 – EXHIBITOR / CONTRACTOR BADGES

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
 P.O. Box: 3222
 Sharjah, UAE
 Tel: 00971-6-5770000 Fax: 00971-6-5770111
 Email: Sravi@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
 Address: City: Country:
 Contact Name: Position:
 Telephone: Fax:
 E-mail: Website:
 Stand Number: Signature:

S/N	EXHIBITOR NAME	COMPANY & ADDRESS
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

TOTAL NUMBER OF PASSES REQUIRED:

Official Exhibitor badges should be worn by stand personnel on site at all times
 These Badges should be collected from the Organizer’s office upon arrival at the show.
 Only **THREE (3) BADGES** per stand is allowed. Additional badges will be charged extra.

FORM 9 – BOOTH ATTENDANT

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
 P.O. Box: 3222
 Sharjah, UAE
 Tel: 00971-6-5770000 Fax: 00971-6-5770111
 Email: mareen@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
 Address: City: Country:
 Contact Name: Position:
 Telephone: Fax:
 E-mail: Website:
 Stand Number: Signature:

We require Exhibition Personnel as follows:

PERSONNEL	NUMBERS REQUIRED	COST US\$
Booth Attendant @ USD250 per day		
Secretary/Typist @ US\$200 per day		
Interpreter @ US\$300 per day		

Note: For Interpreters, please specify languages required. More than two languages will be quoted separately.

LANGUAGES: (1) _____
 (2) _____
 (3) _____

|

FORM 10 – FREIGHT FORWARDER

This form must be submitted not later than the **14 April 2012** to

Expo Centre Sharjah
 P.O. Box: 3222
 Sharjah, UAE
 Tel: 00971-6-5770000 Fax: 00971-6-5770111
 Email: vishal@snttacargo.com or lilian@expo-centre.ae

Please Print

Company Name:.....
 Address: City: Country:
 Contact Name: Position:
 Telephone: Fax:
 E-mail: Website:
 Stand Number: Signature:

Please provide the following information if you are using your own transport/shipping agent.

Name of the Forwarding Company:			
Contact Person		Position	
Telephone	Fax	E-mail	

Note:

- Only the Official Freight Forwarder will be allowed to operate within the Exhibition Halls
- Exhibitors must inform their own Transport Agent to contact the Official Freight Forwarder for lifting and handling requirements on site
- For quotation, please contact the Official Freight Forwarder on the following address

Mr. Vishal Dhamija

Business Development Manager - EXPO
 SNTTA CARGO
 P.O.BOX 17, Sharjah U.A.E.
 Tel: +9716 5623616 Fax: +9716 5617443
 Mob: +97150 2402766
 Email: vishal@snttacargo.com
 Website: www.snttacargo.com

No. of Pieces	Description of Contents	of	Dimension in Metres	Weight in Kgs.

FORM 11 – HOTEL RESERVATION

This form must be submitted not later than the **1 May 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: mareen@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

Notes:

- All Exhibitors are advised to book their flights and make accommodation arrangements as early as possible. The inbound flights are expected to be critical during the first quarter and last quarter of the year.
- For accommodation, Exhibitors are requested to use the Official Hotels. All the Official Hotels have allotted rooms at VERY SPECIAL CONVENTION RATES for Exhibitors during the entire period of the show. The Official Hotels will provide complimentary transfer to the airport and exhibition venue during the Exhibition period. Please refer to the other page for information on rates.

CHOICE OF HOTEL: (1) (2) (3)

TYPE OF ROOM REQUIRED: SINGLE: TWIN: SUITE:

NUMBER OF ROOMS REQUIRED: ONE: TWO: OTHERS:

CHECK IN DATE: **CHECK OUT DATE:**

FLIGHT NO: **DATE OF ARRIVAL:** **TIME:**

CREDIT CARD NO: **EXPIRY DATE:**

- VISA
- MASTER
- AMEX
- DINERS
- EURO

FORM 12 – VISA REQUEST

This form must be submitted not later than the **14 April 2012** to Expo Centre Sharjah, P.O. Box: 3222, Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111 Email: Fahad@expo-centre.ae or lilian@expo-centre.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

IF MORE THAN ONE PERSON FROM YOUR COMPANY IS COMING TO THE EMIRATES, PLEASE PHOTOCOPY AND COMPLETE THIS FORM FOR EACH APPLICANT.

VISA CHARGES:

NORMAL APPLICATION: USD80 PER PERSON URGENT: USD120 PER PERSON

FULL NAME (as in passport).....
Father's Name: Family Name:
Mother's Name: Religion:
Nationality: Present: Previous:
Sex: Marital Status:
Date of Birth: Place of Birth:
Occupation (as on passport):
Passport No.: Place of Issue:
Issue Date: Expiry Date:
Date of Last Entry to U.A.E.:
Spoken Languages:1) 2) 3)

Please mention whether your wife/children will accompany you (If they are in the same passport, otherwise complete separate application and return.)

Full Name	Place of Birth	Date of Birth	Sex	Relationship
1).....				
2).....				
3).....				

FLIGHT DETAILS:

Visa can not be issued without flight details.

ARRIVAL IN U.A.E.:

Date: Time: Hours; Airport: Sharjah Dubai
Flight Name & Number:

DEPARTURE FROM U.A.E.:

Date: Time: Hours; Airport: Sharjah Dubai
Flight Name & Number:

ADDRESS IN UAE:

TEL: FAX:

ADDRESS ABROAD:

TEL: FAX:

Note:

- Exhibitors are advised that they will only receive 30 DAYS VISAS. These visas will await them at the airport (Dubai and Sharjah ONLY) on arrival hence, it is essential to give Flight No., date, airport and the time of arrival.
- Immigration and sponsorship laws demand that Exhibitors handover their visas & passport to us and it will be returned to Exhibitors when they leave U.A.E.
- Exhibitors must confirm their departure flight from UAE and arrange to leave within the 30 days allotted.
- Overstaying the allotted 30 days incurs an immigration penalty of Dh. 100 (US\$ 30) per day for each person, to be paid by the Exhibitor at the immigration on departure
- Official Fee to Expo Centre for each normal visa: US\$ 120/ head and urgent visa: US\$160/ head
- No other airport should be used for arrival than the airport ticked above.

FORM 14 – CATALOGUE ADVERTISING

This form must be submitted not later than the **14 March 2012** to

Expo Centre Sharjah
P.O. Box: 3222
Sharjah, UAE
Tel: 00971-6-5770000 Fax: 00971-6-5770111
Email: lilian@expo-centre.co.ae

Please Print

Company Name:.....
Address: City: Country:
Contact Name: Position:
Telephone: Fax:
E-mail: Website:
Stand Number: Signature:

(Please tick wherever possible)

- YES, We wish to reserve the following advertising space to be published in the Official Catalogue.

- BACK OUTSIDE COVER - USD 2500
- FRONT INSIDE COVER - USD 2000
- BACK INSIDE COVER - USD 2000
- INSIDE PAGES (COLOR) - USD 1200
- BOOK MARK (COLOR) - USD 3000
- INSIDE PAGES (B&W) - USD 800

Materials Required

High resolution materials on **jpeg** or **eps** format

Other Information

- Free distribution of 5000 copies and 3000 can be collected from the information counter.
- The official catalogue is in English language and it includes the following headings.
- Alphabetical index by exhibitor name and stand no.
- Index by country, with exhibitor name and stand no.
- Exhibitor profile, with addresses and product listings

The Printing types are identical for all exhibitors

The organizers accept no responsibility for the statements made in the catalogue not for any errors or omissions that may occur.

Orders are valid only when accompanied by full remittance. Payment should be made in favor of Expo Centre Sharjah in US Dollars bank draft, net of bank charges or by telex transfer to our account.

STANDARD CHARTERED BANK
P.O.BOX: 5, SHARJAH, UAE
ACCOUNT NO. 01-5562287-01
SWIFT CODE: SCBLAEDXXX